



Example of Distribution Center Manager Job Description

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Our innovative and growing company is looking to fill the role of distribution center manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for distribution center manager

- Maintain safety culture, including training, documentation and ensure compliance
- Pilot the capacity utilization, inventory management, safety standards, vendor management, productivity, flexibility, reliability, efficiency, overtime, attendance, customer satisfaction
- Manage a transportation plan that minimizes in-transit and distribution costs and supports superior customer service objectives
- Maintain strategic alliances with transportation providers whose business objectives match Commercial Products
- Manage processes to maximize quantity of shipments, internal labor productivity, and cubes per shipment for the carrier
- Manage the customer interface for key distribution/transportation metrics
- Coach and develop associates through annual objectives, work planning and reviews, and regular working and communication sessions
- Manage inbound order flow to maximize shipping capacity through Commercial Products distribution network
- Promoting a safe work environment through mentoring, monitoring and daily demonstration of safe behaviors
- Achieving site and operational goals by directly supervising the warehouse sampling team

- Continuous improvement background (Lean, Six Sigma) preferred, APICS certification a plus
- Strong Human Resource skill level
- Understanding of strategic role the Distribution Center plays in customer experience and Supply Chain
- Oracle Order functions
- Oracle Inventory functions
- The employee will be required for a specified time and must be able to work either days or nights