



Example of Director, Training Job Description

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Our innovative and growing company is looking to fill the role of director, training. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for director, training

- Spend time in stores with training managers and store management teams as a dynamic leader and coach
 - Manage timely completion of any required content creation or adaptation of existing materials
 - Ensure every Retail Training Manager has a detailed timeline for training program deployment and store visit cadence for each store/region
 - Develop an ongoing training and development plan for each Retail Training Manager and Store Management Teams with specific attention to driving business, leadership, coaching, and facilitation skills
 - Consistently collect feedback from the stores/regions to ensure our teams are trained to successfully perform their jobs at the highest level and offer an elevated client experience
 - Manage and maximize annual Training Travel and Expense Budgets
 - Manage the APAC Region training team including objective setting, performance review and recruitment
 - Promote effective communication between team members
 - Write, design, develop, deliver and promote high quality training solutions tailored to the needs of learners including classroom presentations and web-based courses, and provide appropriate translations
 - Promote the provision of training by Bank personnel including APAC Region Compliance and other providers
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- As a condition of your employment in this position, you will be required to hold active FINRA Series 7, and 24 or the ability to obtain within a defined period of time (90 days per license)
- Passionate about sports, preferably running with knowledge of the sport
- Minimum of five years of experience in running industry related field with run or race coaching at collegiate or club levels preferred
- USATF or equivalent coaching certification
- Bachelor's Degree in Adult Learning, Education, HR or Business
- Master's Degree in Adult Learning, Education, HR, or Business preferred