



Example of Director Surgical Services Job Description

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Our innovative and growing company is looking to fill the role of director surgical services. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for director surgical services

- Provides effective fiscal management of responsible departments
- Develops and implements detailed business plans to enhance the operations of departments
- Recommends staffing requirements based on volume, severity of illness and standard for care delivery
- Participates in leading/directing patient care related projects/teams
- Assists staff in understanding the importance, necessity, impact and process of change
- Promotes staff involvement in decision making at various level
- Develops policies and procedures consistent with clinical best practice
- Participates in the analysis of patient care delivery systems and the development/implementation of changes to enhance the delivery of patient care consistent with evidence based nursing practice
- Participates in the dissemination and utilization of research to ensure evidenced based nursing practice and that management and administrative systems are designed in accordance with such practices
- Actively provides input and feedback for Performance Improvement activities

Qualifications for director surgical services

- Knowledge of Perioperative Nursing Roles and Skills
- Knowledge of Perioperative Registered Nurses (AORN) Guidelines and

- Competent use of equipment such as patient care equipment, supplies, computers, electronic medical record, computer programs including Microsoft Office, telephones, printer, nurse/patient intercom system, time and attendance system
- Accrediting Bodies Requirements (Preferred)
- Scrub Skills (Preferred)
- Clairvia Staff Scheduling System (Preferred)