



# Example of Director, Research Job Description

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Our growing company is looking to fill the role of director, research. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for director, research

- Lead strategic road mapping efforts by linking potential customer requirements with R&D and product development initiatives
  - Coordinate the schedules of consultants to meet project plans
  - Supervise the coordination of relationships with affiliated research sites and coordinate meetings of the project committee
  - Monitor overall expenses for the study and assist in the development of annual budgets
  - Reviews marketing plans to ensure and understand drivers of sales volume across all lines of business
  - Leads the execution of research projects and provides reports/summaries of findings
  - Interprets research data, analyzes market and product trends, customer insights, and strategy, and makes recommendations to business based on findings
  - Identifies and stays current on new trends and seeks new ways to utilize research to support Call Center Sales initiatives
  - Develops and implements key accounting policies and procedures and provides collaborative support of new business initiatives such as Mergers and Acquisitions
  - Leads payroll administration functions including processing, reporting and related staffing analytics
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- 10 plus years of investment experience
- BA (MBA or CFA would be preferred )
- Understanding of Global Macro investment strategies, risk and portfolios
- A current professional network of industry contacts
- High motivation and the ability to lead a team successfully within a team environment
- Weekly travel to New York City from Stamford CT