



Example of Director, Regulatory Affairs Job Description

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Our innovative and growing company is hiring for a director, regulatory affairs. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for director, regulatory affairs

- Manage all aspects of labeling and packaging activities to ensure labeling is compliant with the regulations and ready for product launch
- Assures timely regulatory clearances and approvals for product launches in all target markets and provides guidance to direct reports for the preparation and compilation of regulatory submissions for assigned projects consistent with established regulatory policies and priorities
- Responsible for ensuring aligned and coordinated contact and communication with global and regional/local regulatory agencies
- Exercise highly complex level of independent judgment and execution directly impacting the operational results of the business unit
- Identify and assess external innovation opportunities connected to the area of responsibility– both screening & technical due diligence (or designate team member)
- Develop and execute regional regulatory public policy advocacy strategies with government agencies, trade associations, and non-governmental organizations
- Lead regional inputs to global product requirements database, and maintain forward-looking regulatory road-maps to inform product planning process
- Drive regional outcomes to support global regulatory affairs objectives and priorities
- Develop and maintain strong relationships with business functions, including

- Develop and maintain strong working relationships with federal government agencies, including, but not limited to the U.S. Dept

Qualifications for director, regulatory affairs

- Be able to convey factual and conceptual information on complex regulatory issues that require detailed explanation and interpretation
- Experience in credit, market, liquidity or operational risk
- An LL.B, MBA, or C.A
- 7 to 10 years of progressive industry experience gained at a bank, regulator or SRO
- Minimum 10 years relevant / regulated industry experience is required
- PMA experience is preferred