



Example of Director Recruiting Job Description

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Our innovative and growing company is looking for a director recruiting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for director recruiting

- Contribute to develop, manage and promote initiatives to support talent attraction
- Ensure compliance with the long-term headcount roadmap for each business area to ensure staffing is aligned
- Responsible for such programs and processes related to expatriates, foreign workers, co-ops and internships
- Creates and distributes period reports – staffing, turnover, time to fill
- Serve as primary contact with the NC State Office of Admissions
- Oversee recruiting, enrollment, and curricular elements of existing and future pathway programs for students to access engineering degrees at NC State, including 2+2 Regional programs, 3+2 Dual Degree programs, community college partnerships
- Establish and implement the roadmap to continue to transform the Recruiting, Training and Performance Enablement capabilities in customer operations and support high performance
- Day to day management and allocation of Learning and Development resources to ensure operational needs are met and exceeded to deliver optimal performance and contractual results
- Proactive identification of process improvement opportunities along with short and long term plans and initiatives to drive and maintain performance improvements for operations groups
- Delivery of world class agent selection, training and onboarding through call

Qualifications for director recruiting

- Strategic thinker and ability to see “big picture”
- Demonstrated proficiency with reporting tools and databases Common
- Ability to speak regional languages preferred but not required
- 5 years+ experience in education industry and/or education technology
- At least 5 years experience recruiting financial professionals, with at least three years of experience recruiting Experienced Financial Professionals and producer groups
- Proactive with the ability to think strategically and execute against the agreed recruitment strategy