



Example of Director Of Development Job Description

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Our growing company is looking to fill the role of director of development. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for director of development

- Working with colleagues, cultivate and nurture relationships with current and potential corporate & foundation sponsors
- Grow our individual donor base, manage annual giving campaign, cultivate major gifts and planned gifts
- Generate, with appropriate staff, all donor and prospect solicitation and stewardship material and correspondence
- Take leadership on development of a strategy for increasing and sustaining annual gifts, major gifts, and bequests to TAUNY
- Orchestrate implementation of that strategy
- Establish and maintain relationships with key prospects, donors, local business and community leaders
- Work with the Executive Director on special fundraising initiatives, such as underwriting support of programs
- Participates in the development of school or department fiscal year operating budget
- Maintain close relationships with Festival and Center's family members - current donors, sponsors, funders, and community leaders
- Manages all aspects of new store construction, remodels and relocations

Qualifications for director of development

- Group management experience required, experience managing Sr Managers required

- Seeking a self-starting, fearless leader who loves production and can create a fun but accountable team dynamic
- Experience working in a collaborative environment with staff, the Board, and senior management in a fast-paced, creatively-driven organization
- A passion for the mission, programs, music and future plans of The New York Pops
- Provide leadership, direction and management to the development department