Our innovative and growing company is looking for a director, internal communications. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for director, internal communications

- Manage internal communications for 59,500 employees
- Prepare content for the semi-yearly Common Thread print newsletter (printed in six languages)
- Implement and summarize quarterly employee/executive roundtables
- Provide communications counsel, coaching and writing support for executive leaders, including speeches, presentations, conference calls, memos
- Provide communications counsel, coaching and writing support for speeches, presentations, conference calls, memos
- Develop organizational communication strategies and implement plans that support business goals
- Provide vision and secure management buy-in for future programs as the company continues to grow
- Think strategically and develop an approach to all-colleague communications that drives our corporate narrative, business priorities and colleague engagement
- Deliver communications at both the strategic and tactical levels to keep colleagues engaged, empowered and well-informed about the business
- Analyze business problems and needs to determine how to effectively communicate messages, counsel our leaders and influence colleagues

Qualifications for director, internal communications

- Leading team to develop and consistently evolve/improve executive platforms
- Internal and external speakers bureau strategy
- Global quarterly all hands and internal video series
- Global internal and executive communications strategy and metrics
- Participate in strategic planning sessions with the peer managers across marketing and communications
- Communicate corporate strategy to employees within your organization