



Example of Director, Clinical Job Description

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Our innovative and growing company is searching for experienced candidates for the position of director, clinical. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for director, clinical

- Challenge appropriately the study extended synopsis based on feasibility pre-assessment, protocol complexity index and associated cost
- Is key role to organize/contribute and/or participate in Investigators' Meetings, Steering Committees, Data Monitoring Committees Meetings, adjudication committees and prepare related material (eg charter, presentations)
- Provide medical answers to questions from Health Authorities, IRB/Ethics Committees, Investigators, experts, clinical study team
- Secure CSD trial master file documents readiness and availability, and mandatory trainings linked to the function
- Review/approve study-related documents (eg vendor specifications for centralized services, CRF, CRF completion guidance, patient diary, etc)
- Key role with Medical Writer to develop, review and finalize study protocols and reports
- Maintain medical expertise in the therapeutic domain
- The CSD participates in transversal taskforces, working groups, best practice initiatives and project or therapeutic area meetings, as required
- The CSD may endorse the role of DPE, where he/she is the key medical reference for the compound in Medical Operations, ensures uniform, aligned operational approach (eg harmonizing study documents, ES, protocols, etc), as relevant, within a project, ensures leadership, builds consensus, coordinates action plans with other CSDs and stakeholders to resolve project-related study issues, anticipates potential issues (sharing lessons learned)

- The DPE-CSD may have a mentoring and/or supervising role of more junior CSDs and Clinical Scientists supporting the studies within the same project or in the same therapeutic area/indication that he/she is in charge of

Qualifications for director, clinical

- Strong project management skills and decision making skills
- Registered Nurse with greater than 5 years ICU or ED clinical experience
- Experience preparing analytic reports, MOR and TEAM assignment
- Proficient with Microsoft Excel spreadsheet development, PowerPoint presentations
- Experience taking strong cross functional leadership role in Phase 2 to 4 clinical development
- Advanced understanding of clinical development and/or marketed support such that the employee is able to recommend, influence, and implement improvements to these processes