



# Example of Dir, Finance Job Description

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Our growing company is hiring for a dir, finance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for dir, finance

- Thorough and precise work style
- Analytic and pragmatic work style
- Fluent English and either French or German language (both would be appreciated)
- Leadership versus internal & external stakeholders
- Perform budget preparation for assigned areas of HCI
- Understand financial reporting database and prepare consolidated financial statements, dashboards, and variance reports
- Oversee payroll and salary distribution functions of HCI
- Direct financial personnel and functions
- Serve as a valuable and long-term member of the HCI administrative team
- Functions as a member of the team responsible for developing vision and strategy

## Qualifications for dir, finance

- Work experience in Accounting / Internal Control & Compliance preferred
- Knowledge of programs, services and funding sources strongly preferred
- Experience managing business initiatives and associated change
- Exhibits strong functional leadership and finance knowledge
- Skillful negotiator in tough situations
- Strong leader of people – ability to create a compelling vision, demonstrate

