## **Example of Digital Advisor Job Description**



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Our company is searching for experienced candidates for the position of digital advisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for digital advisor

- Excellent interpersonal skills and an ability to work effectively in a team environment
- Build awareness of the Smart Seeds program within the industry
- Coordinate and streamline all marketing and communicating activities globally through each stage of the program
- Continually improve the effectiveness of campaigns through data analysis and strategic action
- Build and maintain a strong social media presence, both publicly and within exclusive subgroups
- Work closely with the team to develop an engaging website, including writing all website content and providing input on UX/site architecture
- Write, edit, proofread and publish content for use within the program and externally
- Support the Global Partnership Manager to engage the interest of potential new cities, organisations and sponsors
- Manage digital channels and platforms such as Wordpress, MailChimp,
  SurveyMonkey, Eventbrite, Youtube, LinkedIn and Twitter
- Work with city teams to manage user lists, communications campaigns and promotional activities

## Qualifications for digital advisor

• Experience developing, architecting and leading implementation of large

- Regularly publish papers, speak at conferences and contribute to agile interest groups
- Skills to communicate complex ideas effectively in English and Italian
- A minimum five (5) years of advertising/brand experience
- Five (5) years of proven social and digital media experience, preferably in ecommerce or brand digital marketing
- Proven hands-on expertise in digital creative and targeting techniques and social activation