



Example of Delivery Technician Job Description

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Our company is growing rapidly and is looking to fill the role of delivery technician. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for delivery technician

- Perform daily vehicle inspections and check for gasoline, oil and fluid levels, tire pressure, and brakes
- May be required to clean, disinfect and assist with equipment repairs
- May be required to work after-hours and on an on-call basis
- Successfully complete all required safe driving programs, abide by applicable motor vehicle laws and ordinances, and demonstrate safe driving practices at all times throughout employment
- Maintain valid licenses and endorsements required for the position
- Assist pharmacy staff with filling orders when not out on a delivery
- Demonstrate excellent customer service, the ability to work with little direct supervision
- Navigate your route using basic internet applications and GPS functions
- Assist in customer acceptance phase with goal of improving the customer experience through delivery activities
- Pre-Delivery and Customer preparation, Assistance during delivery, Post-delivery assistance

Qualifications for delivery technician

- Be proficient in MS Office with good analytical skills and have the ability to produce and interpret spreadsheets and to produce reports on programme, costs and targets

- Providing exceptional customer service, being sensitive to the needs of diverse customer groups, including vulnerable customers and ensuring safe and efficient fault repairs which include the day-to-day management of site relationships and issues, ensuring our customers' expectations are met, including dealing with potential customer complaints in a timely and satisfactory manner
- Being responsible for the successful delivery of a varied portfolio of work on the LV distribution network to time, cost and quality targets, ensuring that all works are carried out in accordance with the relevant Health and Safety legislation and company codes of practice
- Carrying out LV switching on the distribution network, including fusing, linking and deployment of transient fault management equipment
- Managing and executing LV capital projects which may include cable overlays and overhead line refurbishment