



# Example of Delivery Supervisor Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is looking for a delivery supervisor. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for delivery supervisor

- A successful candidate will be highly self-directed, an excellent problem-solver and be able to work with all levels of the organization
- Supervise, develop and mentor developers in requirement definition, recommendation/proposal development, project management
- Create and execute product deployment
- Utilize available tools (Route Tools, Margin Minder, ) to evaluate and identify routing efficiency opportunities
- Manage and assist resolve customer escalation situations
- Ensuring policies, procedures, guidelines, checklists, standards and SLAs are adhered to by the ROE Sales Support team in the execution of their daily responsibilities
- Manage team's dashboards, work volume, resource redistribution and ROE agreement accuracy
- Pull reports and resolve issues on pending activities or complicated ROE agreements to assure customer expectation is met
- Functionally identify, plan and execute procedural improvements in relation to Benefits to enhance promote effectiveness, efficiency, compliance and accuracy
- Manage, support, or participate in large scale and/or cross functional domestic global projects as it relates to benefits

## Qualifications for delivery supervisor

- Valid Class A Commercial Driver License must be obtained within six months

- Mine site construction and shaft sinking expertise preferred
- Minimum 10 years' experience in general field supervision / construction management roles, 5 of which are in a supervisory capacity
- Considerable knowledge of the OH & SA and Mining regulations
- Flexible and adaptable to changing priorities and schedules