



# Example of Delivery Project Manager Job Description

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Our growing company is searching for experienced candidates for the position of delivery project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for delivery project manager

- Leverage lessons learned, utilizing this knowledge throughout current and future projects, including supporting project closure and the Business Case ROI closure processes
- Assist in the onboarding of new PMs, ensuring they know who to go to for what and when
- Provide feedback to the PPM Centre of Excellence (PPM CoE) and PMO on potential areas for improvement
- Manage projects at a Senior IT Project Manager level, schedule permitting, accountable for the overall execution of project processes and deliverables in-line with the project plan, including planning, financial, communication, stakeholder, risk and issue, and scope management
- Projects will vary in size from a few months to several years, involving multiple stakeholders, with manpower teams of 20 or more, with budgets typically ranging from \$1M - \$5M
- Leads the daily calls with the stakeholders to drive collaboration activities across multiple roles and varying expertise – both early and throughout the delivery process to proactively address challenges that may impact the timely delivery of service
- Ensure high quality of work to standards set on the project while ensuring timely delivery of customer's business requirements within the specific Business initiative/Project
- Ensure that teams within his/her Business Initiatives follow defined Quality Strategy and agreed Ways of Working

- Ensure that all projects are delivered

## Qualifications for delivery project manager

- Familiarity with CPM scheduling and project estimating and scheduling techniques and software
- Must have a good understanding of project management techniques and approaches, to applying project controls during project execution
- Familiarity with regional utilities in the respective region
- Five years of progressively responsible experience providing IT consulting services to clients
- Project Professional required with at least 15 years in projects, both in front end and execution phases
- Experience in managing project teams and internal and external stake holder management