



Example of DC Supervisor Job Description

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Our innovative and growing company is looking to fill the role of DC supervisor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for DC supervisor

- Manages and implements the sanitation program including general housekeeping, product integrity, pest control, sanitation inspections and record keeping
- Supervises and manages outside vendors contracted to provide office janitorial services
- Oversees the processing of damaged or returned product
- Maintains and orders supplies utilized by the warehouse, including Personal Protective Equipment, shrink wrap, cleaning supplies, propane, banana bags
- Provides training and certification for employees using specialized equipment such as rack retrieval, man-up forklift, propane refueling, boom and scissor lifts, pressure washers, Maintains all necessary training and certification records
- Build and cultivate relationships with store managers and other store personnel
- Gather, summarize and report out on field and channel feedback and insights
- Manage the set-up and execution of labor needed to accomplish shift operations
- Conduct multiple tours of the warehouse on a daily basis
- Administer records and reports regarding warehouse activities are prepared on a timely basis and effectively maintained

Qualifications for DC supervisor

small components, or utilize microscopes

- The employee may be required to work with or near small mechanical parts or technical equipment/machinery so they may be subject to higher noise levels, vibration, and there may be a risk of electrical shock
- Irregular Work Hours
- Be a visible and a vocal advocate for safety
- Previous Supervisor experience, plus 1 to 3 years' experience (preferred)
- Any bachelor's degree (preferred)