



Example of Data Systems Job Description

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Our company is growing rapidly and is looking to fill the role of data systems. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for data systems

- Set up a central EDP (Electronic Data Processing) energy database including data entry and maintenance (administration)
- Analyze of energy data (plant consumption and common market data) on regular basis for all production sites and energy markets within EMEA
- Ensure that all JC plants within EMEA have prompt access at all times to the relevant data
- Administrative work and support for plant personal and energy suppliers in matters of continuous contract issues
- Carry out evaluations and analysis of energy consumption profiles to obtain optimized energy and transport contracts
- Prepare reports out of systems and their analyses based on Management requirements
- Conduct reference calculations, benchmarks and targeting of energy costs and prices
- Analytical examination of energy tenders
- Hands-On approach to the administration of complex data systems
- Provides day-to-day troubleshooting and support to end-users of data systems

Qualifications for data systems

- Highly skilled in working directly with the leadership of complex organizational structures
- Skilled in use of computing software, query writing, visualization, and

- Ability to work on multiple tasks and able to prioritize personal workload
- Ability to follow and improve on processes and procedures
- Drive for excellence and personal progression