Our company is searching for experienced candidates for the position of data systems. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for data systems

- Ensure eSchool student information is complete, accurate, and compliant with Arkansas accreditation standards
- Work with site Operations Directors to oversee the student registration and scheduling processes
- Submit student data during cycle reporting and coordinate with school staff to ensure that errors are corrected
- Oversee accounts creation and security administration of academic data systems
- Create and maintain systems training material and user guides for regional teachers and staff
- Disseminate and advise staff on SIS training opportunities and provide staff supplemental training and support for key users of the eSchool student information system
- Analytical business lead for IT projects including electronic laboratory notebook (ELN), electronic instrument logbook, electronic sample management/inventory and electronic repository for methods and specifications
- Analytical point person for Data Integrity as relates to electronic systems
- Lead for data lifecycle management of stand-alone analytical computerized instruments
- Responsible for periodic review of qualification status for analytical computerized systems

- Experience with Puppet, Chef, Ansible, Fabric is a nice to have
- Experience with Microsoft Access and Excel to develop creative client-ready products
- 1+ years of experience with SQL, JAVA, C++, or VBA
- Twelve (12) years directly related experience
- Strong interpersonal and communication skills and ability to influence people throughout the organization
- 3+ years of experience working with academic data and/or student management systems