



Example of Data Specialist Job Description

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Our company is growing rapidly and is looking for a data specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for data specialist

- Research, verify and update information required for tools and databases
- Transcribing label information from herbarium sheet to corresponding database fields
- Georeferencing specimens which do not have GPS coordinates
- Support business performance dashboards and reports by maintaining report data accuracy, meeting report data delivery schedules and driving data management enhancements
- Identify, create, and execute data validation strategies to maintain high data integrity
- Maintain discipline, clear documentation, and high work quality under an often-changing data environment
- Creatively identify solutions to improve team productivity, quality, efficiency and value-add
- Support implementation, testing and utilization of data preparation and data quality assurance software
- Hands-on design and development work to migrate and enhance our existing ETL pipelines as we transition to our growing cloud based data integration environment
- Enhance and maintain ongoing ETL pipelines in Python, Pentaho PDI, and some Ruby and Bash

Qualifications for data specialist

Model

- To provide research into quality technology solutions to meet business objectives and increase our Business Partner Satisfaction
- Strong customer focus and service orientation balanced with attention to company interests
- Experience with data visualization and dashboarding tools
- Experience programming in data analysis languages and/or software
- Able to manage multiple simultaneous projects with differing timetables and client expectations