



Example of Data Quality Analyst Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of data quality analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for data quality analyst

- Help identify opportunities for automation for better data management at scale, and implement solutions using Java and SQL
- Help test bug fixes or enhancements to the system that will ensure data quality
- Support the data collection effort by researching data questions
- Coordinate with the business users and with the IT developers to ensure business rules are implemented as intended
- Clean and enrich data using internal data upload and merge tools
- Complete strategic projects to improve overall data quality in our CRM & MDM platforms
- Contributes to enterprise data governance activities as needed
- Ensure the client referential data are entered in the information system by adhering strictly to the existing operating procedures
- Act as the control tower to analyze reconciliation breaks and co-ordinate with various teams to ensure that the breaks are resolved in a timely manner
- Where system enhancements are required to improve the quality of the data in the information flow among multiple systems, submit requests to the IT development team and follow-up progress until delivery of enhancements

Qualifications for data quality analyst

- Experience (3+ years) with data analysis/data initiatives

- Bachelor's Degree in Business/Economics, STEM (Science, Technology, Engineering, Mathematics) Degrees or similar fields
- Skills with other programming languages such as R and/or Python highly preferred
- This position requires a great deal of technical knowledge and skills including understanding of relational databases, file formats
- 7+ years of quality testing work (very strong knowledge of test script development)