



# Example of Data Quality Analyst Job Description

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Our innovative and growing company is hiring for a data quality analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for data quality analyst

- Has limited involvement with business segments to translate business requirements into functional requirements
- Learns technical processes and procedures
- Document tenant movement across the US
- Conduct Problem solving on user calls logged
- Provide feedback to the application management team and make recommendations for changes/enhancements to the package based on problem solving investigations
- Monitor the month end processes on Information System according to the team schedule, ensuring that all stores have executed successfully and take relevant action when problems occur
- Working according to the prescribed process and agreed schedule, monitor the system error log on a daily basis
- Adhere to the Information System project standards and procedures at all times
- Performs and reports advanced data analysis
- Provides analytical support for quality efforts

## Qualifications for data quality analyst

- Partner with data governance resources to analyze, establish, and document the data flows, data lifecycles, technical metadata, data lineage and business

- Partner with project teams and Architects to understand data impacts and ensure alignment with the Future State Architecture
- 5+ years of SAP/ Informatica data quality tool experience
- Data Profiling and data quality analysis expertise
- Tableau and SAP HANA systems experience preferred
- Demonstrate excellent analytical and logical thinking problem solving and analytical skills