



Example of Data Quality Analyst Job Description

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Our company is growing rapidly and is looking for a data quality analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for data quality analyst

- Work with IT to generate ideas for new tools and techniques to do the job new database management techniques such as DFS software such as Hadoop, other ETL tools such as Oracle Warehouse Builder or Google APIs for address validation
- Monitor daily data loads
- Develop a data quality / reconciliation reporting platform
- Maintain data transformation mappings
- Support ad-hoc portfolio management and trader data requests, when needed
- Document key data processes and transformations
- Assists in creating test plans for upcoming development
- Completes assigned quality assurance tasks when the time allotted
- Participates in test planning and estimation, in coordination with the QA Lead
- Maintain part number conversion file and distribute conversion reports and labels establish standards for descriptions, attributes, (SIMS US and CA only)

Qualifications for data quality analyst

- Self-starting, results oriented and delivery minded individual
- Independent, persistent, creative
- Ability to organize and write clear documents
- Displays expertise in knowledge of engineering methodologies

- Proficient in the use of Bloomberg and Microsoft Excel