



Example of Data Integrity Specialist Job Description

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Our growing company is looking for a data integrity specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for data integrity specialist

- Coordination of portfolio creation, modification and termination from static data perspective
- End-to-end data integrity checks to ensure highest data quality
- Collaboration with partners in getting to understand their data needs and requirements
- STRATEGIC PARTNERSHIP
- Analyze data entries to ensure accuracy and define data anomalies
- This position will have a direct impact on the ability to provide service for Help Desk, Warranty and Contract Administration
- Perform QA/QC of Pipeline Integrity related objects in Smallworld (i.e., Direct Assessments, Cathodic Protection Areas, Class Locations, Strip Buffers and High Consequence Areas)
- Assist with data gathering for Transmission & High-Pressure Risk Model
- Create and update Risk Model input files
- Prepare and coordinate data/reports for the Integrity Management Program Team

Qualifications for data integrity specialist

- Ability to train new employees and to answer questions regarding job procedures and issues
- Excellent analytical and creative problem solving skills with the ability to

- Must be able to multi-task, prioritize and meet assigned deadlines
- Must have a minimum intermediate level of Excel/Microsoft Office skills
- Bachelor's degree and 5+ years banking experience required
- Complete understanding and knowledge of bank regulations