



Example of Customer Assistance Representative Job Description

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Our innovative and growing company is looking to fill the role of customer assistance representative. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for customer assistance representative

- Sunday, Monday, Tuesday, Friday, and Saturday 3p-12a (Off Wednesday and Thursday)
- Rising Junior in college preferred
- Must have at least 6 months prior customer service, sales, retail or administrative support experience
- Must be able to work at the 9616 Parkside Dr location in Knoxville
- Must be able to work at the 2148 CHAPMAN RD location in Chattanooga
- Must be able to work at the 3631 Bristol Highway office in Johnson City

Qualifications for customer assistance representative

- Must be willing to work in Lake city
- Apart from religious observation, must be able to work up to 40 hours per week within our operating hours
- Apart from religious observation, must be able to work a flexible schedule including weekends
- Must have no alcohol or drug related conviction on driving record within the last 5 years
- Sunday- Thursday 3p-12a (Off Friday and Saturday)
- Sunday, Tuesday, Thursday, Friday, Saturday 10a-8p and or 12p-10p (Off Monday and Wednesday)