



# Example of Custodian Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our innovative and growing company is looking for a custodian. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for custodian

- Under close supervision, performs dusting, sweeping, and general cleaning of assigned areas inside and outside of the facility
- Operates equipment as necessary such as trash compactor, bailer, floor scrubber, forklift, and cherry picker
- Operates equipment safely and efficiently and according to the proper procedures
- May perform minor maintenance such as painting, replace lower level light bulbs, ceiling tiles
- Performs other warehouse functions as required by facility
- Collect and remove all trash from offices, conference rooms, cubicles, desks, restrooms, and lunchrooms
- Replace can liners as needed
- Operate floor scrubber throughout the DC
- Remove cardboard throughout the facility
- Operate cardboard compactor

## Qualifications for custodian

- Effective verbal communications are essential with local employees
- Learns to operate material handling equipment
- Attention to detail to ensure accurate completion of assignments and integrity of SOP's
- Must be reliable, responsible, and dependable to fulfill obligations
- Familiarity with general warehouse operations is preferred

