



Example of Custodian Job Description

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Our company is looking to fill the role of custodian. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for custodian

- Ensuring all building alarm systems are in full working order including fire, intruder and panic alarms
- General building maintenance ranging from basic carpentry and plumbing to minor electrical or painting and decoration
- Perform general custodial duties, including emptying wastebaskets
- Follow chemical usage directions and departmental procedures to clean, sanitize and maintain work areas to company standards
- Adherence to proper use of chemical cleaning agents and equipment
- Operate equipment such as vacuums, extractors, scrubbers, power washers, blowers, and small hand tools
- Follow proper procedures in handling hazardous materials
- Communicate with building users while performing custodial work and providing customer service
- Perform general labor tasks, such as snow removal, exterior clean up, or other cleaning projects
- Provide support for events, including setting up tables and chairs, assisting in moving equipment, setting up and taking down furniture and equipment

Qualifications for custodian

- Must be able to understand oral & written communications in English
- Ability to follow and complete a daily schedule and monitor work results

- Valid Idaho drivers license is preferred
- Knowledge of custodial, janitorial or housekeeping practices
- Required to work swing shift