



Example of Custodial Job Description

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Our company is growing rapidly and is looking for a custodial. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for custodial

- Perform monthly linen inventories
- Monitor operation of laundry equipment
- Coordinate the materials recycling program for the facility
- Assign duties, inspect work, critique and counsel subordinate employees
- Assign, supervise and participate in the work of a large group of custodians
- Assign, supervise and participate in annual special work projects with the staff
- Inspect and ensure completion of work assignments
- Check and verify time records
- Attend training and seminars on safety issues
- Inspect buildings, grounds and equipment and request repairs needed

Qualifications for custodial

- Position requires a post-offer health assessment
- Considerable knowledge of the work being supervised
- Good ability in oral and written communications in order to interpret management directives to employees
- Skill in performing training activities, decision making, work load assessment, and initial response to staff issues or conflicts
- Experience and proven leadership skills
- The equivalence of an Associates degree with 3-5 years of experience

