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## **Example of Custodial Supervisor Job Description**

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Our innovative and growing company is searching for experienced candidates for the position of custodial supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for custodial supervisor

- Provides quality customer service to staff, students and campus visitors
- Trains custodians on a regular basis in procedures and in proper use of all aspects of job such as
- Develops work schedules
- Provides leadership to and supervision of Lead Custodians and Custodians as required to ensure successful delivery of custodial services to the campus
- Leads training efforts including orientation and basic custodial training,
  specific assignment custodial care plan training, and special custodial project
  training
- Inspects all services areas routinely for compliance with custodial service plans
- Assists in the development of and implements customer service and efficiency initiatives and policies other tasks required to manage services in a cost effective, customer-oriented manner
- Under general supervision, maintains facility grounds and environment in a clean, attractive, orderly, safe, and healthy condition
- Performs general grounds work that includes seeding, mowing, trimming, raking, and planting flowers, trees, and shrubs
- Mixes and applies pest control material in accordance with local and federal regulations

## Qualifications for custodial supervisor

- Knowledge of industrial cleaning
- Must have a valid Illinois State Driver Licence
- Frequently lifts and carries up to 45 pounds
- Moves objects from one floor to another
- Frequently bends/stoops, climbs stairs, kneels, balances, reaches above shoulder height, walks, and twists