



Example of Custodial Supervisor Job Description

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Our innovative and growing company is looking for a custodial supervisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for custodial supervisor

- Perform preventive maintenance on custodial equipment to keep it in proper working order
- Recommend the type and quantity of supplies and chemicals needed in the work area to perform the work as scheduled
- Check and respond to campus e-mail messages, check and respond to voice mail messages and requests
- Meet with building user and maintenance personnel regarding custodial activities and building repairs
- Ability to maintain quality and quantity standards
- Ability to complete work thoroughly in a reasonable amount of time
- Coaches Custodians to improve their job knowledge
- Must be EXPERIENCED
- Tour areas of responsibilities daily
- Provides positive leadership for assigned staff, maintaining a regular presence in assigned halls, recognizing staff efforts, leading area projects, and facilitating communication among and between all Residence Life Custodial staff and others

Qualifications for custodial supervisor

- Spanish Bi Lingual
- Must have 3-5 years of experience as a supervisor
- Two years of experience performing custodial work and supervising custodial

- Must possess a valid Colorado driver's license and pass a motor vehicle background check
- Must be willing to submit to a criminal background check and a pre-placement physical examination
- Must be able to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language to respond to official inquiries and to make entries on reports and records