



Example of Curriculum Specialist Job Description

Powered by www.VelvetJobs.com

Our company is growing rapidly and is searching for experienced candidates for the position of curriculum specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for curriculum specialist

- State testing (organization of materials, securing room locations)
- Identifies training needs and develops training curriculum for sales associates (new and current) within multiple sales channels and with varying degrees of sales complexities
- Gathers and analyzes data to assess ROI for training programs
- Identifies and recommends new/revised sales processes and methods
- Develops and implements training evaluation and assessment processes
- Works with subject matter experts to develop and maintain content that supports learning needs
- Prepares trainers for delivery of courses
- Develops and implements self-directed learning activities based on identified training needs and/or learning objectives
- Delivers training for sales associates (new and current) on an occasional basis to supplement sales training staff
- Assists other departments with special training projects (be available as a corporate resource)

Qualifications for curriculum specialist

- Five years minimum 6-12 teaching experience
- Candidates must have experience teaching Middle and/or High School STEM
- Bachelor's Degree in ECE or Child Development

- Knowledge of NAEYC Standards preferred
- Three plus years of K-5 teaching experience