



Example of Curriculum Manager Job Description

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Our company is growing rapidly and is looking to fill the role of curriculum manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for curriculum manager

- Continued development and update of the volunteer training curriculum, and its online components
- Development and deployment of a year-round volunteer and school training strategy, mapped to the overall TEALS strategy, recruitment, and retention goals
- Participation in the TEALS online community to support TEALS volunteers and teachers
- Curriculum partnerships with academic institutions
- Updates and maintenance of the TEALS online curriculum repository for Intro and AP CS
- Exploring new teaching tools, projects, and methods to integrate into TEALS curricula and training
- Aligning TEALS curriculum with state and national standards
- Enabling and supporting TEALS regional managers in volunteer training and mentoring of teaching teams
- Create strategy for and drive curriculum projects
- Work with Subject Matter Experts across Engineering teams (including Developers, Support Engineers, Professional Services, and Solutions Architects, among others) to understand the training needs and plan for effective training

Qualifications for curriculum manager

- Comfort with middle school math
- Able to successfully manage multiple projects (both internal and external)
- Experience in QA (able to write up bugs and test cases)
- Ability to troubleshoot issues (technical and non-technical) from various teams
- Experience with or basic understanding of Agile and Scrum