



Example of Curriculum Developer Job Description

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Our company is searching for experienced candidates for the position of curriculum developer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for curriculum developer

- Identifies and resolves potential barriers to project timeline
- Participates in final stage quality assurance procedures for courses through scheduled review and maintenance
- Work with CTE school staff to develop career guidance activities using Naviance, Career Bridges
- Design, develop and maintain both conceptual and technical material for talent develop programs, content and communication (curriculum, quick reference guides, instructor/participant guides, training collateral resources, trainer tool kits)
- Development of supplemental learning resources like articles, video, visuals based on need and opportunity
- Facilitate engaging instructor-led experiences effectively across a range of leadership and experience levels
- Utilize oral and written communication skills and storytelling ability to shape and present content and ideas to various levels of an organization
- Interact and collaborate with a broad audience and content/practitioner experts to understand opportunities and develop new content
- Ongoing evaluation of impact and efficiency of training-- through formal and informal metrics- and identification of opportunities to inform work, refinements and strategy
- Interest in pioneering and building new programs for online learning as dynamic internal/customer landscape and team evolves

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- Experience developing in programming languages
 - Proven experience publishing education materials or creative use of online media for education
 - Candidate must be able to obtain approval through the MRMC business process for exceptions to US citizenship
 - Candidates will be required to sign a confidentiality agreement
 - Must have a favorable National Agency Check
 - Must have or be capable of obtaining a Secret Clearance