



Example of Curriculum Designer Job Description

Powered by www.VelvetJobs.com

Our growing company is searching for experienced candidates for the position of curriculum designer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for curriculum designer

- Design instructionally sound, creative and high-quality learning solutions
- Convert existing instructor-led training materials to web-based training using content provided by subject matter experts
- Develop standards, training materials and performance expectations for instructors
- Using formative and summative evaluation methodologies
- Ability to create SCORM, AICC and related compliant training packages
- Perform all necessary settings and quality checks to ensure content is error free when published to students
- Maintain knowledge of copyright law and usage rights for written materials, images
- Remain flexible and perform ad hoc responsibilities as necessary to adjust to changing/additional duties and responsibilities as the needs of the business and company change
- Travel nationally and internationally (up to 10%) as required, sometimes on short notice
- Familiarity and experience with digital design conventions and best-practices traditional print design and production requirements

Qualifications for curriculum designer

- Project management capability, excellent organization skills, ability to balance

- Bachelor's degree preferably in Organizational Development, Education, Instructional Design, Communications, Business or equivalent job related experience
- Knowledgeable of the ADDIE method
- Demonstrates proficiency using online collaborative distance learning tools
- Certified Instructional Designer preferred
- Strong interpersonal, consultative, and communication skills