



Example of Crew Chief Job Description

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Our innovative and growing company is hiring for a crew chief. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for crew chief

- May perform mapping, compliance or other related office survey duties, including processing, checking and correcting of field data
- Operates and keeps survey vehicles in proper working condition, and prepares periodic reports of condition, mileage and maintenance records of such vehicles
- Reports on the status of and needs for survey equipment and materials inventories on an ongoing basis
- Reports to survey department manager and may be required to attend periodic staff meetings with manager and senior department supervisors
- Attends periodic safety training courses, and maintains various safety training certifications
- Travels to field locations within and outside of the State of Connecticut as required
- Works outdoors under sometimes hazardous conditions
- Participates in the construction, installation, renovation, maintenance and repair of District facilities by utilizing tools, materials and/or equipment appropriate to the maintenance trade
- Performs skilled journey level work for the assigned trade
- Leads and serves as the technical expert for an assigned crew

Qualifications for crew chief

- Must be prepared for field, lab, and office tasks, including basic data analysis and report writing

- A writing sample may be required
- Experience with Global Positioning System (GPS), Total Station, Geographic Information Systems (GIS), Adobe Illustrator/Photoshop
- Must be proficient with the use of Topcon and Trimble survey equipment
- Must be proficient with Carlson SurvCE, and Trimble Survey Controller and Trimble