



## Example of Crew Chief Job Description

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Our company is searching for experienced candidates for the position of crew chief. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for crew chief

- Provide proper security, storage, and operator maintenance of assigned equipment
- Review and complete applicable munitions documents for accuracy and completeness using CAS and TMRS
- Report progress of Missile/PGM operations to Munitions Control and coordinate changes in scheduled work plans with supervisors
- Execute a daily preventive maintenance program to ensure maximum serviceability of assigned munitions equipment and facilities
- Remove unsafe or inoperable equipment and vehicles from service and reports to applicable agency for corrective action
- Coordinate with the training supervisor for training and ensures personnel are task qualified
- Maintain proficiency to operate diversified electronic missile/PGM test equipment and PMEL calibrated tools
- Conduct all missile/PGM work according to established quality processes, identifying potential problems and recommending solutions
- Inspect and test live/captive missiles, PGMs and associated components at required technical data intervals
- Supervise/perform organizational and intermediate level, to include reconstitution, Time Compliance Technical Orders (TCTO) actions on electrical, electronic and electro-mechanical missile/PGM systems, including associated support equipment

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- Valid driving license acceptable within China
  - Valid passport acceptable within China
  - Comprehensive aircraft maintenance experience of at least 5 years
  - Possess superior technical, analytical and troubleshooting skills
  - Possess ability to handle multiple tasks and priorities workload under pressure
  - Able to maintain a calm demeanor when in a stressful environment