



# Example of Counter Manager Job Description

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Our innovative and growing company is looking for a counter manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for counter manager

- Ensures coverage of no less than one associate is on the counter from 8am-8pm daily
- Responsible for completion of weekly associate evaluation of company standard in guest service expectations (Ten Tile)
- Assists guests with finding items they are looking for on or off the sales floor
- Takes over presentation of service case, making sure everything is decorated for the upcoming holiday or special event
- Fills cupboards with containers, lids, spoons, tags
- Takes temperatures of everything regularly and complete necessary logs
- Keeps slicer log up to date
- Assists manager in counting inventory
- Other duties as assignedTo perform this job successfully, an individual must be able to perform each essential job duty satisfactorily
- Responsible for the daily management and administration of all front counter customer sales and service activities and personnel

## Qualifications for counter manager

- Experience living and working in Asian cultures (desired)
- Willingness to learn to speak Vietnamese
- Answers queries and obtains information, and follows up all pending matters related to Brand personnel, products, events
- Communicate to manager saleable items and non-saleable

- Be able to frequently lift more than 12 pounds