



Example of Cota Job Description

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Our innovative and growing company is searching for experienced candidates for the position of cota. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for cota

- Performs duties in accordance of and under the direction/supervision as defined by the Agency's Organization chart
- Performs clerical duties such as taking inventory, ordering supplies, answering telephone, taking messages, and filling out forms
- May act as a Clinical Instructor for COTA students
- Current COTA License for the state in which you are working
- Demonstrating competency in all procedures within scope of practice, as appropriate to the age of the patient served, and maintains a knowledge of growth and development with an understanding of the range of treatment by diagnosis
- Current Florida COTA license
- Assists supervising therapist with rendering rehabilitative treatment according to the established plan of care with appropriate duration and intensity
- Play a vital role in assisting students ages 6-21 to successfully participate in school and realize their fullest potential
- Collaborate within clinical services groups and IEP teams
- Perform screenings and evaluations, develop treatment plans and provide direct and consultative services

Qualifications for cota

- 1-2 years Licensed COTA experience
- Must be a Certified Occupational Therapy Assistant (COTA) in the state of Massachusetts
- Requires 1 year of experience as a COTA or PTA
- Associates degree in Occupational Therapy Assistant from an accredited school
- Current state Occupational Therapist Assistant license