Example of Cost Control Analyst Job Description

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Our company is growing rapidly and is hiring for a cost control analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for cost control analyst

- Lead Montly controlling meetings with PDC, SGA and purchasing managers and regional leaders
- Develop and maintain key systems for cost tracking and standardization in SGA and PDC
- Indirect rate formulation and analysis
- Supports the Lead PCA in performing analyses and preparing reports related to TARs and reporting
- Supports Business Manager TAR reporting for invoicing
- TAR cost analysis, reporting and tracking
- Prepares presentations and conducts briefings on TAR analysis

Qualifications for cost control analyst

- The ability to obtain and maintain a Position of Public Trust is required
- Set up control system, monitors and controls cost and schedule on the GCSS-Army program requiring validated cost schedule control system
- Advanced understanding and application of EVM Cost/Schedule principles
- Ability to provide knowledge of cost and benefits that support profitable business decisions
- Excellent numerical skills and an analytical mindset
- A background in Information Technology