



# Example of Corporate Security Job Description

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Our innovative and growing company is looking to fill the role of corporate security. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for corporate security

- Assist the Director of Physical Security with developing, updating, and implementing security and emergency response plans
- Directs planning for security operations and activities throughout the Region, including physical security, incident management, executive protection, threat assessments/mitigation, cybersecurity risk identification/support, and awareness programs
- Conduct physical security assessments for each site
- Develop and oversee standard operating procedures for designs, configuration and implementation of physical security systems for both people and asset protection
- Responsible for Contractor scheduling and installation oversight of video system and access control equipment in SWA facilities including, but not limited to, HDQ Campus, Cargos, CS&S Centers, Fuel Farms, Provisioning, and SWA occupied space within our Stations
- Serve as the single point of contact with Clients for incident management and resolution, for all security matters
- Knowledge of SOC1 / SOC 2 /PCI Security requirements while administering overall BU security program
- Ensure all IT systems, policies and procedures fully comply with relevant regulatory security laws, rules and regulations
- Monitor and evaluate security measures to protect against reasonably anticipated threats or hazards to the privacy, security or integrity of Client

- Conduct risk assessments for key healthcare accounts and advise the account leadership on risk mitigation

## Qualifications for corporate security

- Assist and/or conduct criminal investigations which relate to compliance issues such as Anti-Counterfeiting investigations (contact to local authorities, gathering of evidence which can be used in court), internal investigations re loss of Know-How, risk to employees, These should be conducted in close cooperation with the corresponding function(s) such as HR, Legal Department, Internal Audit with BAG-RC Corporate Security
- Bachelor's degree in business administration, criminal justice, law enforcement, security or closely related field
- Professional security certification preferred, , Certified Protection Professional (CPP) by the American Society for Industrial Security (ASIS)
- Experience working in or having security responsibility for field-based distribution or warehouse facilities highly preferred
- Investigative Interview Techniques
- Business & Record Analysis