Our innovative and growing company is looking to fill the role of corporate planning. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for corporate planning

- Responsible for analyzing and track current and forecasted capital expenditures
- Lead capital budgeting and management, inventory, sales/ mix analysis, new products business case development
- Responsible for creating & maintaining planning tools, summaries & associated analysis, including global consolidation for Product Divisions and Regions, members of the Senior Leadership Team
- Ensure/Coordinate landlord/retailer criteria have been received and logged to the Corporate Retail Development Platform
- Coordinate and ensure all projects are accurately loaded in to the Corporate Retail Development Platform and maintain its status on a daily basis
- Process/maintain/log all purchase orders and related invoices
- Maintaining a strong working relationship with the brands, Corporate Real Estate and Finance, Corporate Retail Store Education, Corporate Store Planning + Development Canada and retail partners
- Assist in the production and coordination of the FR Y-14A forms, rule interpretation and documentation
- Produce critical data to support the strategic and business planning (SBP) process at OSTA
- Provide five-year financial plan, incorporate business trends, integrate new product and value engineering valuations

Qualifications for corporate planning

- Ability to comprehend business issues and develop coherent & comprehensive business solutions
- BPC 10 experience preferred – or other financial planning software
- Knowledge or experience with Real Estate and/or Construction industry preferred
- Ability to work under tight deadlines, handle multiple tasks and varied personalities with diplomacy, tact, good judgment, patience and flexibility
- Experience in Long Range Financial Planning and Budgeting
- 5 to 10 years experience in a Financial Planning & Analysis