



# Example of Corporate Finance Associate Job Description

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Our company is growing rapidly and is hiring for a corporate finance associate. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for corporate finance associate

- Act as an Liaison to various groups including IAS program leads, finance, project managers, etc
- Apply critical thinking to various requirements
- Assist in the planning, budgeting, and forecasting for TC Technology costs, including variance analysis, headcount reporting and allocation of projects
- Provide additional reviews / enhance financial reporting
- Foster an environment of high collaboration with business constituents
- Provide strategic financial and operational insights
- Identify and analyze risk and opportunity considerations and potential impact on valuation and returns
- Perform frequent and complex ad hoc analytical assignments
- Reconciling general ledger accounts and withheld taxes to the tax informational forms monthly
- State Income Tax filings for non-life subsidiaries

## Qualifications for corporate finance associate

- Extensive quantitative and analytical problem solving skills, including finance practices (modeling for budgeting and forecasting), accounting concepts (accruals, P & L Accounting and Fixed Asset Accounting) and preparing financial statements (P & L and Walkforward analysis)
- Ability to presenting complex financial concepts to a non-financial audience

- Financial spreadsheets/accounting knowledge
- Microsoft Office (Strong capabilities in PowerPoint, Excel & Word)
- Experience in the Regulated Utilities sector strongly preferred