



Example of Corporate Development Associate Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for a corporate development associate. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for corporate development associate

- Supporting corporate strategic planning for Condè Nast, including the identification of key focus areas for the M&A strategy and supporting rationale
- Pipeline building, target vetting, and formulation of internal deal presentation materials for Condè Nast leadership in collaboration with various corporate departments, brands, and other internal stakeholders
- Project managing due diligence processes, managing a cross-functional teams to vet various diligence areas in a transaction and prepare final reporting required for internal approvals
- Liaising with internal operators to monitor and report on post-close performance, and integrate learnings into future activity
- Employ critical thought and analytical capabilities in order to identify and evaluate acquisition, investment, and partnering opportunities
- Develop and review financial models and performing valuation analyses for opportunities
- Research and identify potential targets and building out of industry landscapes to support the corporate development process
- Craft professional deal presentation materials for senior corporate executives
- Assist in all aspects of the companies strategy including sourcing and qualification of opportunities, market research, competitive analysis, due diligence, and deal execution

Qualifications for corporate development associate

- Three or more years of post-undergraduate degree work experience, including at least two years with a strategy consulting firm or an internal corporate strategy group at a financial services firm
- MBA or other post-undergraduate degree, preferably in a field of study related to business or quantitative analysis
- Strategy and Analytical Frameworks
- Business Opportunity Assessment
- Some financial services and/or asset management industry experience
- Minimum two years of market research experience