



Example of Corporate Accounting Job Description

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Our company is looking for a corporate accounting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for corporate accounting

- Present Corporate budget to senior management
- Set the monthly and quarterly global close calendar and manage the close process
- Oversee the managers/supervisors in the general accounting team
- Identify and implement best practices and increased efficiencies
- Manage team cohesiveness and growth
- Develop and produce a monthly accounting analytics package
- Encourage global consistency in process and practice where possible
- Develop, document and maintain a strong internal control environment
- Prepare/review statutory and regulatory returns (including VAT, Long-Form report, ICAAP)
- Provide coaching and mentorship to direct reports other members of Corporate Accounting

Qualifications for corporate accounting

- Big 4" public accounting experiences preferred
- 8-10 years, with a minimum of 5 years of progressive accounting, management experience in a global SEC-filing organization
- Ability to think critically and recognize discrepancies and anomalies through analysis
- Ability to prioritize and work proactively and independently

- Experience operating and getting efficiencies and effectiveness using a mid-tier ERP system