



# Example of Controls Manager Job Description

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Our company is growing rapidly and is looking for a controls manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for controls manager

- Develop and issue User Requirements Document for plant control systems and MES
- Perform in-depth Internal Control activities in compliance with internal controls systems (ICS) cycle
- Monitoring and reporting on International SOX compliance
- Assisting International business units with remediation plans
- Collaboration with Group IT and Group Compliance teams
- Provide leadership to the Controls Systems teams including functional support teams
- Identify customer needs and develop market entry strategy for new products, services, and retrofits
- Lead cross-functional and cross-business teams in development of NPI (New Product Introduction) products / services
- Develop contractual strategy and proposals for new and existing products and services
- Identify growth opportunities for the Mission

## Qualifications for controls manager

- Program management experience with a strong track record of managing multiple complex projects with strong change management skills
- A person who is a Chartered Accountant, Certified Internal Auditor would be a plus

- Experience with designing and implementing SOX frameworks, especially in the digital subscriptions, technology or ad media sectors is a plus
- Experience in project controls or electronic document management systems