



Example of Consultant, IT Job Description

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Our company is growing rapidly and is hiring for a consultant, IT. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for consultant, IT

- Coordinating and monitoring the validation phases and informing management of project progress
- Assess systems to determine validation and data integrity requirements
- Develops and executes all validation project deliverables
- Generating Validation/SDLC documentation VRQ, SRA, VP, URS, FRS, IQ, OQ, PQ, DIA, RTM, VSR
- Creating and executing protocol test scripts in accordance with cGMP, regulatory requirements, the Computer System Validation Master/Project Plan, and Policies, Procedures & Guidelines
- Seeking out and establishing new business relationships
- Work with supporting teams to define customer needs and coordinate appropriate recommendations, proposals, presentations and meetings for customers
- Obtain pricing and create quotes, projects scopes, demos, Create work orders, and obtain PO's to close new business
- Work with internal teams to deliver promised products and services
- Schedule, report and forecast sales activities through various corporate tools (such as CRM and similar)

Qualifications for consultant, IT

- Personable and have excellent customer service skills

- Detail oriented and able to work effectively and efficiently with a minimum of supervision
- Working knowledge of accessibility laws and guidelines (Americans with Disabilities Act as Amended, Rehabilitation Act of 1973 Section 508, WCAG 2.0)
- BSC/MSc in Information Systems, Computer Science or any applied sciences related to IT
- Preferred knowledge in Java, J2EE, Shell Scripts programming languages