



Example of Consultant Associate Job Description

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Our growing company is hiring for a consultant associate. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for consultant associate

- Lead a team of consultants and business analysts where necessary
- Interviewing candidates to ensure suitability
- Negotiating with clients and closing deals
- Defines self-development activities with the support of management in order to keep current within the industry
- Collaborating with university faculty and librarians to launch new projects in their repositories, guide them in best practices, and troubleshoot unusual problems
- Training clients over phone and email to help them use and customize our templated systems
- Liaising with all teams at bepress to provide your clients with comprehensive, well-informed support for all their repository needs
- Providing general assistance to the bepress team as needed
- Work with key stakeholders at some of the world's most respected life sciences companies to translate complex business and customer requirements into functional and technical solutions
- Work with these customers across the region – be prepared to see the sights of Asia Pacific

Qualifications for consultant associate

- Fluent English (knowledge of French, German or Spanish will be a strong plus)
- Practical knowledge of SQL will be a strong plus

sciences, natural sciences, business, or a related field is required

- A Master's degree from an accredited college or university in a scientific discipline, public health, business administration, or another relevant area is preferred
- Knowledge of consulting methodologies, tools and techniques
- Possible travel depending on project up to 30% of the time