



Example of Construction Director Job Description

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Our innovative and growing company is looking for a construction director. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for construction director

- Recruiting, training, and mentoring Senior Directors, Directors, Senior Consultants and other staff who specialize in construction industry advisory services and litigation support
- Develop and implement a cross-divisional, project approval process
- Co-manage small team of outsourced resources
- Conduct in-depth reviews of billings from JV Partner / General Contractors for accuracy and compliance with contract & allocation methodologies
- Attend meetings to review and adjust contractor/sub-contractor billings
- Prepare detailed cost analysis and budget variance analysis relating to the Hudson Yards project
- Review invoice billing and coding - Ensure asset is properly recorded in the company's books and records
- Support quarter-end journal entry adjustments
- Oversee Cost Segregation Study consultants
- Update management as necessary on issues related to the project

Qualifications for construction director

- Previous experience with Budgeting / Forecasting / Planning, Financial Analysis / Reporting / Statement Preparation, Internal / Management Reporting, and Revenue / Expense / Trend / Variance Analysis
- Experience working with international project development and foreign currencies
- Must have a broad understanding of architectural regulations, building codes,

- Ability to lead and motivate in a manner that fosters understanding, teamwork, employee engagement and commitment to results
- Utilizes sound judgment
- Highly proficient written and oral English language skills – knowledge of French/Dutch/Scandinavian languages a plus