



Example of Concrete Foreman Job Description

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Our company is growing rapidly and is hiring for a concrete foreman. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for concrete foreman

- Communicate daily with Projects personnel
- Communicate field issues back to the Project Manager and superintendent
- Visit construction sites to verify project is ready for crews to mobilize
- Review construction drawings with crew
- Ensure crews are performing to their abilities & daily objectives
- Maintain schedules to meet project schedule deadlines
- Ensure safety of the crew
- Ensure that quality of work is up to company standards
- Provide proactive leadership that promotes the Safety Culture of the organization
- Lead personnel in performing concrete work on roadwork and site work projects

Qualifications for concrete foreman

- Demonstrated competencies in managing work activities without direct supervision, working independently, and being self-motivated
- Demonstrated ability to analyze situations in order to generate and evaluate alternatives and recommend a viable solution based on facts, rules, etc
- Proven experience demonstrating basic math skills used to measure volumes, calculate materials inventory, and complete reports
- Demonstrated competency to operate power and hand tools

- Ability to receive and interpret verbal and written instructions