



Example of Concrete Foreman Job Description

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Our innovative and growing company is looking to fill the role of concrete foreman. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for concrete foreman

- Ensure the safety of the crew, equipment and client visitors to the work site by complying with company policies and procedures OSHA safety standards
- Read a tape measure, blueprints, and construction/engineering notes
- Initiate daily performance dialogues with foreman and ensure that those are dialogues are being passed down
- Reads and interprets instructions/documentation and plans work activities
- Obtains all service work orders from assigned supervisor
- Reviews all service orders and ensures they are completed on time, staffed properly and the quality of work meets approved standards
- Maintains database of all Concrete activities his crew performs
- Ensures the DCP Concrete SOP is strictly adhered to
- Assigns work to his concrete crew
- Reviews all concrete related estimates for new work and service work assigned to his crew

Qualifications for concrete foreman

- Extensive experience operating and performing preventive maintenance on maintenance equipment such as backhoes, farm tractors, forklifts, rubber-tired loaders, etc
- Possess the required level of computer skills necessary for this position
- Ability to successfully complete GDOT maintenance and safety procedural training

- Ability to successfully interact with others to influence, motivate, and challenge them