



Example of Computer Consultant Job Description

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Our company is growing rapidly and is looking for a computer consultant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for computer consultant

- Document Review Consulting via Ringtail and Relativity
- Ensure that all department responsibilities are performed and documented accurately, timely and in compliance with approved policies and procedures, GxP and FDA requirements, and industry best practices
- Author and Review validation documentation (plans, protocols, test suites, reports)
- Coordinates client specific validation activities with practice leads
- Enforce QA requirements for IT quality systems with potential GxP impact
- Support GxP decisions/strategies during validation projects
- Document applicable deviations and documentation anomalies for computer systems undergoing validation
- Review requirements, traceability matrices, test suites and test executions
- Other duties as required for the Lead Business Consultant position
- Provides leadership in the use of computing resources for research, teaching and other scholarly activities

Qualifications for computer consultant

- Min 5 year's validation exp
- Experience validating and working with Business system such as SAP is required
- Experience with Quality Systems (i.e.-ISO, FDA and cGMP) and Computer Systems Validation

- Broad understanding of GMP regulations
- Experience with Materials Management, Quality Management, Production, Plant Maintenance SAP Modules are highly preferred