



Example of Compliance Accounting Job Description

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Our growing company is looking for a compliance accounting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for compliance accounting

- Assist and facilitate statutory financial and tax audits
- Partner with finance and legal teams to comply with finance requirements
- Preparation of monthly financial reports to internal management and the U.S. finance team, ensuring a high level of accuracy within agreed deadlines
- Provides oversight for all procurement contracts and purchase orders related to India from a finance perspective
- Report and manage payments between company, vendors and service providers
- Assist in India entity banking matters, maintain banking relations and perform reconciliations as required
- Analyze revenues, commissions and expenses and ensure they are recorded appropriately
- Responsible for documentation and monitoring of internal controls
- Develop solutions to new financial challenges by applying financial expertise
- Keeping abreast of changes in financial regulations and legislation and ensure compliance

Qualifications for compliance accounting

- Provides tax support for acquisitions and divestitures, if any, including due diligence, the integration of acquired entities
- Advanced knowledge and application of Generally Accepted Accounting

- Responsible for other finance related matters based on business requirements
- MCOM or MBA-Finance & CA/CA-Final – Finance
- 5 - 7 years of overall Domestic Finance experience
- Strong understanding and experience of accounting theory & application